

About The David Ireland House:

The David Ireland House at 500 Capp Street in San Francisco is the historic home turned work of art created by the late, pioneering conceptual artist David Ireland. The House presents exhibitions and educational programs celebrating Ireland's artistic legacy, and hosts collaborative events to strengthen San Francisco's cultural community—bringing together artists, scholars, teachers, students, and the public—as Ireland's home did during his lifetime.

Description:

Artist Guides are creative, imaginative, personable and enthusiastic individuals who provide interpretive services to the visitors of The David Ireland House. In this role you will be tasked with providing a variety of services such as guiding group tours, providing oversight for self-guided tours, gallery sitting, helping to maintain the house, and assisting with special events. Other opportunities include assisting with collection management and organizing the archives, developing critical writing skills, and participating in public youth education programs. Ultimately, you will ensure that visitors enjoy their experience of the house and their time with you because at the end of the day, a tour of The David Ireland House is only as good as the guide.

Responsibilities:

- Delivers engaging, educational and informative tours of The David Ireland House.
- Attends all initial training classes and continued training classes offered prior to each exhibition.
- Helps with guest services, including welcoming visitors.
- Follow and maintain all safety regulations.
- Assists with day to day activities and house maintenance.
- Acts reliably by being punctuality and exhibiting a willingness to take on additional responsibilities when the need to do so presents itself.
- Proactive, able to think quickly on your feet and troubleshoot the best response to a situation.
- Displays a professional demeanor through dress and attitude.
- Other duties may be assigned as needed.

Competencies:

- Must possess social ease in small and large groups, must be good with people.
 - Excellent public speaking skills, able to articulate ideas.
- Possesses a general knowledge of the Bay Area arts community and a

willingness to expand knowledge.

- Must be flexible with schedule and job duties, and able to work cooperatively with others.

Education and Experience:

- Required: High School Diploma or equivalent.
- Preferred: Artists, especially artists who are studying or working in the arts.

Hours and Pay:

- This position is part-time and temporary (approx. 4-8 hours a week for 3-5 months).
- This a \$20.00 an hour non-exempt position.

Application Process:

Click [HERE](#) (or use this URL: <https://forms.gle/b3K43sNj2KbB6X9E8>) to apply.

500 Capp Street Foundation aspires to make the online job application process accessible to any and all users.

If you have a disability that impacts your ability to complete the application process, and would like to request assistance or accommodation, please contact us at info@500cappstreet.org

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any bias including race, color, age, sex, sexual orientation, religion, disability or national origin.

Lastly, pursuant to the San Francisco Fair Chance Ordinance, we will consider qualified applicants with arrest and conviction records.